



## **My Merchant Services, LLC**

462 86th Street Suite 3B  
Brooklyn, NY 11232  
Tel: (847) 889-7777  
Fax: (646) 572-9119  
[www.mymerchantllc.com](http://www.mymerchantllc.com)

**Dear Merchant,**

**Please return the filled out and signed application along with the following documents:**

### **Documents Needed for Pre-Approval**

- **Last 4 months of credit card processing statements ALL PAGES (if available).**
- **Last 6 months of business bank statements ALL PAGES.**

### **Additional Documents upon Funding:**

- **Copy of valid Driver License.**
- **Copy of Voided Check (where you want the money wired).**
- **Business License.**
- **Copy of Lease (where applicable).**

**\*Additional documents may be requested pending each business industry and type**

**I look forward to this being the beginning of a long and lasting business relationship**

**Thank You**